

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**May 14, 2014**

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Glenn Fowler, Assessor Charles Marsden, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located in the temporary town hall, 3 Milford St. Upton was called to order @ 6:30  
2 p.m.

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4 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino and Tracey Tardy  
5

6 Motions were made by the Board to reorganize the office. Assessor Charles Marsden made a  
7 motion to appoint Glenn Fowler as the Chairperson for the Board of Assessors. The motion was  
8 seconded by Assessor Teresa Ambrosino and made unanimous by Assessor Glenn Fowler to  
9 accept the appointment.

10  
11 Assessor Marsden made a motion to appoint Tracey Tardy as the Board of Assessors Department  
12 Coordinator. It was seconded by Assessor Ambrosino and made unanimous by Chairman  
13 Fowler.

14  
15 7:00 met with Barbara Burke regarding Central Ma Beagle and why they could not become  
16 exempt when other clubs in town are exempt such as the Upton Grange. Assessor Marsden  
17 explained that the beagle club was a private as there as specific amount of dues is due each year  
18 and to be a member you have to own a beagle among other items that would mean the club didn't  
19 qualify. The Upton Grange is exempt because of law chapter 59 section 5 fourth A. also Table 1  
20 exempt property & filing requirements. Mrs. Burke thanked the Board for explaining the  
21 differences between the two types of properties.

22  
23 Meeting minutes from 4/30/14 were approved by the Board

24  
25 Approved voucher

26  
27 Reviewed and approved motor vehicle abatement certificates and applications

28  
29 Reviewed mail

30  
31 Reviewed expense accounts from the accountant

32  
33 Reviewed April Deeds

34  
35 Reviewed April permits; request was made by Assessor Marsden to see if code had a copy of the  
36 plan for the accessory building for 98 Mendon St. There is a question as to the type of building  
37 that is being put up. I.E. Shop, Garage, Barn? The Assistant will contact code enf. Office and  
38 see what they have on file.

39  
40 Signed the MDM-1 Forms to be submitted to the state for re-imburement for exemptions

41

42 Chairman Fowler spoke about the research that he has done regarding parcel 024-105 Samreen  
43 Villa Condo complex. He is in the process of collecting the data to send to the state to see if they  
44 will agree to abatement as it is for the street. The Board agreed that he can send the documents  
45 to the state once he has finished compiling them along with the state forms.

46  
47 The Assistant requested permission to attend the Assessors course 200 the week of Aug.4-8. The  
48 Board agreed that is was a good idea that she attend the class and approved the request.

49  
50 The Vadar systems property tax preliminary billing profile was reviewed and approved to send

51  
52 The Board reviewed a request received from the Collectors office to abate a personal property  
53 account that he felt was uncollectable form 2009-2010. Upon the Boards review they found the  
54 company was still open it had just moved to Worcester. The Board has declined the request to  
55 abate and written a memo to the Collector with the phone number how to get in touch with the  
56 business owner.

57  
58 The next scheduled meeting will be on June 11.

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60 The meeting was adjourned @ 8:00 p.m.

61  
62 Respectfully Submitted,

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64  
65 Tracey Tardy, Department Coordinator